

## **Notice of Meeting.**

Notice is hereby given that the thirteenth **Annual General Meeting** of Members of the **Rangitoto Island Historic Conservation Trust** will be held in the Courtyard Room, of the Community of St Lukes, 130 Remuera Road, AUCKLAND 1030, on **Saturday 3<sup>rd</sup> September 2011** at **2.00pm**.

**All members and visitors are welcome.**

Agenda:

1. Apologies.
2. Minutes of the AGM **14th August 2010**.
3. Matters arising from the Minutes.
4. Trustees Report.
5. Treasurers Report and Presentation of Accounts.
6. Appointment of Auditor.
7. Sub Committee Reports:
  - a. Archives.
  - b. Maintenance.
8. Election of Executive Council Members:
  - a. Chairman.
  - b. Deputy Chairman.
  - c. Secretary
  - d. Treasurer/Membership.
  - e. Subcommittees
    - i. Archives.
    - ii. Maintenance.
9. Philosophy of the Trust - presentation
10. General Business.

Nominations for the various positions on the Executive Council should be in the hands of the Secretary by the start of the meeting. This is a departure from the rules.

By order: Board of Trustees.

### ***Rangitoto Island Historic Conservation Trust*** Nomination Form

I Nominate: .....

For the Position of: .....

Proposer: .....Seconded: .....

Signature of Nominee: .....Dated: .....

**Saturday, 3<sup>rd</sup> September 2011**

**2.00pm,**

## **Annual General Meeting**

**Courtyard Room, Community of St Lukes,  
Presbyterian Church (parking on site)  
130 Remuera Road, Auckland 1050.**

### **Timetable:**

**Reports available from 1.30 – 2.00pm**

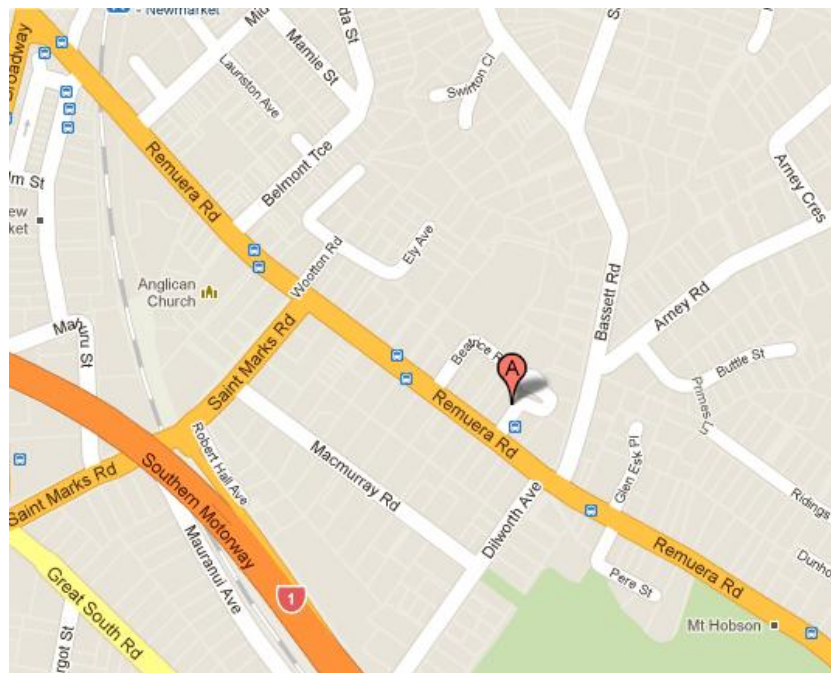
**AGM 2.00 – 3.30pm**

**Archive films 3.30 – 4.00pm**

**Afternoon Tea will be provided after the meeting**

**Confirm intention to come to Elizabeth 634 1398,  
Shirley 279 9819 or [info@rangitoto.org](mailto:info@rangitoto.org)**

***\*Please note the change in venue this year\****



The RIHCT is a Charitable Trust that is governed by its Trustees who keep an eye on the work we are doing and make sure it does not go outside what it is able to do under the Trust Deed. The Trustees can appoint or remove advisors and Trustees as necessary.

There is an executive council which is the actual working body of the Trust. It is responsible for the day to day management – memberships, accounts, newsletters, volunteers etc. These roles are currently filled by Trustees but it would be nice if other members would consider filling some of these roles or be part of a sub committee.

It is the positions on the executive council that are called for at the AGM. Please consider putting your names forward on the enclosed form if you are interested. We meet as a committee on a monthly basis and if the work is shared it is not an onerous task.